

## Eastern Illinois University The Keep

---

Minutes

Staff Senate

---

1993

September 9, 1993

Staff Senate

Follow this and additional works at: [http://thekeep.eiu.edu/staffsen\\_min](http://thekeep.eiu.edu/staffsen_min)

---

### Recommended Citation

Staff Senate, "September 9, 1993" (1993). *Minutes*. 4.  
[http://thekeep.eiu.edu/staffsen\\_min/4](http://thekeep.eiu.edu/staffsen_min/4)

This Article is brought to you for free and open access by the Staff Senate at The Keep. It has been accepted for inclusion in Minutes by an authorized administrator of The Keep. For more information, please contact [tabruns@eiu.edu](mailto:tabruns@eiu.edu).

**Staff Senate**  
**Minutes of September 9, 1993 (Vol. 1, No. 4)**

---

Called to order by Staff Senate President, Shirley Stewart at 1:00 p.m., Casey Room, Union.

**Present:** Tami Babbs, Sandy Bingham-Porter, Mickey Carrell, Kathy Cartwright, Danny Cross, John Flynn, Vickie Gilbert, Dennis Jones, Lynn Kimbrough, Roger Miller, Teresa Sims, Shirley Stewart, Anita Thomas

**Absent:** Wayne Bosler, Maggie Dell, Adam Due

**Visitors:** President Jorns

**Minutes** A motion (Cross/Carrell) to approve the minutes of August 9, 1993 passed.

**I. Old Business**

**A. Response to Strategic Plan**

Pres. Jorns spoke to the Staff Senate regarding the Strategic Plan. He realizes that the deadline of 9/15 is difficult, and stated the main concern at the present time is to receive approval regarding the Vision Statement of the Strategic Plan. He read a press release and stated that an Ad Hoc committee will be formed to review the ethical hiring practices stated in the Articulated Plan for the President's Council. He reviewed the President's Council's Articulated Plan. There will be several reassignments and the Ad Hoc committee will review them to make sure they follow Affirmative Action guidelines and are both legal and ethical. This committee will be made up of members of the Faculty Senate, the Staff Senate and the Affirmative Action Advisory Council.

Senator Cross questioned Pres. Jorns regarding the purpose of a consultant to review the BSW management structure and whether this meant that one vice president would now be over Housing and the Physical Plant. Pres. Jorns said that this was not the case; the consultant is to determine if the department is as efficient and effective as it could be. Senator Cartwright asked if there would be anyone that the Ad Hoc committee could go to if they had questions on the legal and ethical issues. Pres. Jorns said the committee could call any witnesses that are necessary. Senator Bingham-Porter had a statement regarding IV.a. of the Strategic Plan. She indicated as a commitment to our faculty and staff we should promote them as resources to the students and not worry just about competitive salaries. Pres. Jorns stated that the statement "our nation in all its diversity" is a very ambitious statement. We are saying that we want EIU to reflect the nation proportionately. We are setting our standards very high. Senate Pres. Stewart asked the definition of staff. Pres. Jorns said that staff includes all that are not faculty. Senator Carrell asked for the definition of administrator in Objective #2 of the Articulated Plan. Pres. Jorns said that it would effect Larry Williams and perhaps William Hine. No demotions would occur, perhaps one promotion would take place. Senator Jones asked if there would be a search before the promotion. Pres. Jorns said no, that there would be no new job, an existing job would be given increasing responsibilities. Senator Sims asked which one would be selected. Pres. Jorns said that Affirmative Action guidelines would be followed and, thus far, no provision has been made for an internal search, but if that is what the guidelines say to do, it will be done. Senate Pres. Stewart asked when the committee would be formed. The presidents of the Staff Senate and the Faculty Senate, and the director of Affirmative Action will meet with Pres. Jorns soon to form the committee.

Senator Sims asked about the entrepreneurial "bank" on page 7 of the Articulated Plan; was this an appropriated account and was the bank centralized. Pres. Jorns said that the account receiving the loan must be able to make money to repay the loan plus interest. Marilyn Finley and Jeff Cooley said it would be a local account. A provision would be made for those that failed to repay their loan. Senator Jones asked if areas outside of the university could use this. Pres. Jorns said it was for on-campus accounts only. Senate Pres. Stewart said that she had heard several positive comments regarding the Vision Statement.

Pres. Jorns stated that the second semester would involve hands-on work among the departments. Senator Flynn asked about the inconsistencies regarding the NACUBO report. Pres. Jorns said each department plan must be written in consultation with all in the department and all within the department must agree that the data is acceptable. Senator Flynn commented on how broad the goals of the Strategic Plan were. Pres. Jorns said that some think the goals are too restrictive, but they are made to be broad so that the departments have the latitude to work with them.

Senator Bingham-Porter asked if the academic college restructuring caused any elimination of positions. Pres. Jorns said, yes, and Senator Thomas commented that they were through reassignments due to attrition. Senator Bingham-Porter asked if the \$125,000 on the volunteer goal would create an administrative position. Pres. Jorns said that they may have to add one position, but pointed out the funding is through grants, gifts and reallocation. Senator Flynn said that some of the problems with funding is that those outside of the university give us mandates without the funding to follow through. Senate Pres. Stewart asked if there were any other questions or recommendations. Pres. Jorns told the Senate to take their time. He welcomed comments on the entire plan, but asked for a response on the Strategic Plan.

Senator Cross felt that the plan is a positive move and Senator Sims stated that most have questions on the President's Council's Articulated Plan. Senate Pres. Stewart suggested that we make our recommendation in two parts. Senator Carrell suggested adding "staff" to the third sentence of the Vision Statement. A motion was made to this effect (Cross/Cartwright). Motion carried. Senator Flynn asked if units can live within these limitations. Senator Carrell gave the background on how the plan was developed and that this is an umbrella under which each department does their own planning. Senators Babbs and Jones had a concern about the wording in III.c. Senator Babbs suggested they add "diverse" to the statement "...non-traditional student" (traditional being age 18-22). A motion was made to this effect (Cross/Cartwright). Motion carried. Senator Jones felt that I.a. and I.d. opposed each other. Senator Sims asked about funding for the research. Senator Jones replied that research is usually funded by grants. Senator Bingham-Porter questioned IV.b. regarding support budgets. Senator Cross said that the budgets are left up to the departments. Senator Carrell commented that tenure-track people had more of a commitment to the university. The decentralized budgets leave the decisions up to the departments. Senator Jones asked that if the professors are expected to do research, how are they to teach at the same time. Senator Flynn felt that the research was in addition to, rather than instead of, teaching. Senator Jones also questioned where athletics fit in the Vision Statement. He felt that a statement should say "competitive intercollegiate athletics." Senate President Stewart felt that it fell under the umbrella of "enhance the quality of student life." Senate Pres. Stewart asked and received a motion to send the recommendations on the one-page

Strategic Plan only to Pres. Jorns (Carrell/Bingham-Porter). Motion carried. Recommendations regarding the President's Council's Articulated Plan will be forwarded following the findings of the Ad Hoc Committee reviewing the ethical hiring practices of the position changes indicated in the document.

**B. Report from Staff Senate Retreat Planning Committee**

Senator Bingham-Porter distributed an agenda and informed the committees that they will each have time to meet at the retreat. Pres. Jorns and all of the Vice Presidents were invited to attend the luncheon. VP Falk and VP Hencken are able to attend. The others will be out-of-town attending the BGU meeting. The Senate will also discuss how to distribute information and questionnaires to our constituents.

**C. Response to BGU Enrollment Management Report and Recommendations**

Senator Cross questioned page 2, number 4 regarding whether internships are decided by EIU. Senator Flynn said they were decided by the BGU. No other comments. Motion made to accept (Bingham-Porter/Sims). Motion carried. Senate Pres. Stewart will send a memo to VP Hencken and Jill Nilsen.

**D. Response to 1993-1994 Academic Calendar**

Senator Cross said people in food service would lose 4 to 5 days with the changes made in the calendar, mainly due to Thanksgiving break. The Senate felt they would gain days at the beginning of each semester. The moving of spring break was at the request of the Faculty Senate. Senator Bingham-Porter felt that the committee should ask the offices involved, if the calendar was functional for them. Senator Flynn said it would be a time crunch for Financial Aid. Since there will be no Saturday exams in spring and fall, this was a financial saving for Testing Services. It was questioned as to why there was a Saturday exam in August as well as why August 8 was not being used. Senate Pres. Stewart felt that as far as the job search was concerned for May graduates, they would have an advantage over other colleges. The Senate agreed with the removal of the fall break. Motion was made (Jones/Cross) and passed to accept the calendar. Senate Pres. Stewart will send a memo to VP Hencken.

**E. Learner's Program Agenda for September 13 Meeting**

A copy of the memo sent to Linda Moore was distributed which included the agenda for the Learner's Program meeting. The goal of the meeting is not to put someone on the spot, but to make the Learner's Program better. Senate Pres. Stewart will state the ground rules at the beginning of the meeting. No one requested in advance to speak at the meeting. If visitors show up with questions, they can be put on the agenda for the next meeting of the Staff Senate. Senator Cross will read all letters that have been received.

**II. New Business**

**A. Appointment to CUPB**

Senate Pres. Stewart reported receiving letters from individuals governed by the Staff Senate who stated an interest in volunteering for the Staff Senate appointment to the CUPB. Senator Bingham-Porter stated she thought the representative should be from the Staff Senate. The rest of the Senators agreed. Senator Carrell is interested in serving on CUPB since the Civil Service Council has no representation on it, and she could represent both the Civil Service Council and Staff Senate groups. Senator Sims nominated Senator Carrell for appointment and Senator Bingham-Porter recommended Senator Flynn to represent Administrative and Professional. Nominations closed (Kimbrough/Thomas) and passed. Senator Carrell will serve a one-year term and Senator Flynn will serve a two-year term. Senator Flynn feels that the structure for CUPB is better than it has been in the past.

**B. Appointment to Women's Study Council**

Sharon Bartling sent a request to Senate Pres. Stewart for representation from the Staff Senate to serve on their council. They meet the first and third Thursday of each month. The first meeting will be 9/16. Senator Thomas nominated Senator Sims. A motion was made to close nominations (Bingham-Porter/Thomas). Motion carried.

**C. Other**

Senator John Flynn is unable to attend the Staff Senate Retreat due to check disbursement.

**III. Agenda**

The meeting on September 13, 1993 has only one agenda item - the Learner's Program. As such, all other agenda items will be postponed until the October 11 meeting. The Staff Senate Retreat will be held September 23, 1993 in the Lord Dining Room of Pemberton Hall from 10:00 a.m.-2:00 p.m.

A motion was made to adjourn the meeting (Thomas/Bingham-Porter). Motion carried. The meeting adjourned at 2:47 p.m.

Respectfully submitted,

*Tarni Babbs*

Tarni Babbs, Secretary